



AGENDA

1. CONVENE PARK COMMISSION MEETING

A. Roll Call

Commissioner Hirner _____

Commissioner Garske _____

Commissioner Bahneman _____

Commissioner Sylvester _____

Commissioner Stern _____

B. Review Agenda

2. APPROVAL OF MINUTES

A. May 19, 2026 Park Commission Meeting Minutes

3. MATTERS FROM THE FLOOR

o This is an opportunity for members of the public to bring an item, that is not on tonight's agenda but related to the governance of the City of Shorewood, to the attention of the Commission. In providing this limited public forum, the City of Shorewood expects respectful participation. We encourage all speakers to be courteous in their language and behavior, and to confine their remarks to those facts that are relevant to the question or matter under discussion. Please make your comments from the podium and identify yourself by your first and last name and your address for the record. Please limit your comments to five minutes. No discussion or action will be taken by the Commission on this matter. The Commission may request the issue be forwarded to the City Council or to staff to prepare a report and place it on the next agenda.

4. GENERAL BUSINESS

A. Freeman Park Tour

B. Cathcart Park Tour

i. Cathcart Park Tennis Court Resurfacing

5. REPORTS/UPDATES

A. City Council

B. Staff

C. Commission

6. **ADJOURN**



Park Commission Item 2.A.

Title/Subject: May 19, 2026 Park Commission Meeting Minutes

Meeting Date: June 30, 2026

Prepared By: Mitchell Czech, Park/Rec Director

Attachments

1. 05.19.2026 Pk Reg Meeting

Background

Action Requested

A motion to approve the May 19, 2026 Park Commission Meeting Minutes.

Simple majority vote is required.

MINUTES

1. CONVENE PARK COMMISSION MEETING

Chair Hirner convened the meeting at 7:02 p.m.

A. Roll Call

Present: Chair Hirner, Commissioners Bahneman, Stern, and Sylvester;
Parks and Recreation Director Czech; Councilmember
Sanschagrin

Absent: Commissioner Garske

B. Review Agenda

Sylvester moved to approve the agenda as written. Bahneman seconded the motion. Motion carried 4-0.

2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes of April 28, 2026

Commissioner Sylvester requested a correction to page 3, paragraph 3, to indicate: Commissioner Sylvester shared that she had not seen any of the movies but had picked four from a variety of genres and explained how the movies could incorporate fun activities.

Sylvester moved to approve the minutes of the April 28, 2026, meeting as amended. Bahneman seconded the motion. Motion carried 4-0.

3. MATTERS FROM THE FLOOR

There were none.

4. GENERAL BUSINESS

A. Park Commission City Council Report Assignments

Parks and Recreation Director Czech reviewed the Park Commission City Council Report Assignments as found in the Agenda Packet.

Chair Hirner shared that he would be gone on June 8. Commissioner Sylvester stated that she is not available on June 8, but she would be available on every other date.

Commissioner Stern asked if there was a Commission meeting on June 23. Parks and Recreation Director Czech shared that on June 23, there are park tours, but no report is generally given to the Council. Chair Hirner explained that for the park tours, there is a quorum with the Commission and the Council, and the tours take place, but there is no official meeting.

Chair Hirner asked if Commissioner Garske could do June 8. Park and Recreation Director Czech pointed out that Commissioner Garske would have been absent from this meeting, but he could report on the April 28 meeting and make the report on the May 19 meeting. Chair Hirner noted that he could be added to the June 8 meeting for now, and Commissioner Garske could be reached out to to see what he thinks.

Commissioner Bahneman stated she could do the September 14 Council meeting. Commissioner Sylvester noted she could do the August 10 Council meeting. Parks and Recreation Director Czech stated that Commissioner Garske could report at the October 12 Council meeting. Chair Hirner stated that he could do the November 9 Council meeting. Commissioner Stern noted that he could do the December 14 Council meeting. Commissioner Sylvester stated that she would do the January 11 Council meeting.

Hirner moved to send the Commissioner reporting dates to the Council. Bahneman seconded the motion. Motion carried 4-0.

Chair Hirner noted that the next items were in this year's CIP plan, for which planning has already begun.

B. Cathcart Tennis Court Resurfacing

Parks and Recreation Director Czech presented the Cathcart Tennis Court resurfacing as found in the Agenda Packet.

Chair Hirner asked when the CIP was scheduled to replace the tennis and basketball courts fully. Park and Recreation Director Czech stated that in 2028, the basketball court will be fully replaced, but the tennis court will not; it is just a resurfacing in the 10-year CIP.

Chair Hirner noted that if nothing is done to the tennis court, then it will continue to degrade. He asked if there was a general sense of how many years the tennis court could last if nothing is done. Park and Recreation Director Czech noted that the tennis court will not drastically decrease. If the City were to resurface right now, that would add another three to five years of quality life with the court. He added that Cathcart Court is used frequently, but it is not a demanding use with people on the court nonstop. He noted that if nothing is done, then things will stay as they are and the cracking will continue. He shared that there are a few areas of concern on the court, but the worst spots are not in the playing area itself, but rather on the edges. Chair Hirner questioned the timeline of the need of a full reconstruction if both courts were resurfaced this year. Park and Recreation Director Czech explained that in 2026, the Commission does not have the funding to do both the basketball and tennis courts. In 2028, there is \$60,000 allocated for the basketball court reconstruction. If a simple resurface to extend the life of both courts by 3-5 years was the desire, that would need to wait until 2028 when the full basketball court reconstruction is scheduled.

Commissioner Sylvester asked if the Commission was discussing resurfacing versus redoing the whole tennis court. The Park and Recreation Director shared that if that is the route the Commission would like to take, it would involve resurfacing both courts in 2028 and extending their life by about 4 years. At that point, the Commission would need to look beyond the ten-year CIP and allocate funding for a full reconstruction. Commissioner Sylvester asked if the budget right included resurfacing the tennis court and redoing the basketball court. Park and

Recreation Director Czech confirmed that it was true. He added that it is \$18,000 this year for resurfacing the tennis court and \$50,000 in 2028 for the basketball court.

Commissioner Sylvester asked what Chair Hirner was suggesting. Chair Hirner asked whether, with the tennis court being resurfaced now, anything would need to be done to it in 2028. Park and Recreation Director Czech shared that if the tennis court is resurfaced this year, then nothing will have to be done for roughly five years. Chair Hirner asked, even with the root damage that has become a tripping hazard. Park and Recreation Director Czech stated that those will not be corrected 100 percent, but will be leveled out and be in better condition than they are now. He noted that a resurface will not create a perfectly level surface, but will improve things by filling in the high and low areas. Over time, the current cracks will reappear. He added that the best way to maintain the court is to clear the water and debris from it.

Chair Hirner stated that, without seeing the courts, he did not remember their condition. He thought that the basketball court was more concerning than the tennis court. He added that if there were a way to get a weighted roller on the tennis court to flatten things out, that would be a good idea before doing anything with the court. He stated that the roots will not stop unless the tree is taken out. He suggested postponing any action in court and taking a look at them during the park tour. Commissioner Sylvester agreed that it might be best to wait until the park tour and take a look. She added that she has some questions, but is in favor of resurfacing the tennis court this year. She knows the court and feels it does need resurfacing this year, but would be best for the Commission to look at it first. She asked about the ATE Recreation quote, stating that they would apply Sport Master Acrylic. She added that the sports master has a range of acrylic qualities and would be curious which acrylics would be used. She asked how long a life that would have been. She added that ATE Recreation handled the tennis courts at Minnetonka High School, which is good to know because the school did its homework. She pointed out that the ATE Recreation and C & H Sport Surfaces quotes are for different resurfacing methods. She noted that it would be helpful to know which acrylics are being used in the quotes.

Chair Hirner stated that the City spent \$350,000 on the double court and the fencing. He stated that PRO Track and Tennis mentioned \$150,000 to \$200,000 for Cathcart. Given those numbers and the fact that the Commission has \$50,000 for the basketball court over three years, they do not seem to work. He noted asking that question during the Master Plan and being assured it would be good for the basketball court, but that does not seem to have been the experience. Park and Recreation Director Czech explained that reconstructing the tennis court would cost between \$60,000 and \$100,000. He added that a basketball court is smaller, so \$50,000 is likely.

Commissioner Stern shared that both courts need to be resurfaced, with the basketball court needing it more.

Hirner moved to postpone a decision on the Cathcart Park Tennis Court until a site assessment is conducted by the Commission during the park tours on June 23, 2026. Sylvester seconded the motion. Motion carried 4-0.

C. Off-Leash Dog Area Pilot Program

Park and Recreation Director Czech presented on the Off-Leash Dog Area Pilot Program as found in the Agenda Packet. He stated that no action would be required at this time, just a topic to discuss.

Commissioner Sylvester asked that the information be shared so she could visit some of the spots before the meeting. Park and Recreation Director Czech shared that he would also provide links to websites of other directors who have dog areas in their cities.

Chair Hirner pointed out that the fencing is interesting and the boards in the hockey rink are about four feet high. He asked what the recommended height is for the fencing when being used as a dog area. He also asked if the fencing would need to go all the way around. Park and Recreation Director Czech stated that the fencing would probably not need to go all the way around. He shared that he could get exact heights from other cities. He explained that a dog could technically jump over a four-foot wall, but that would be more on the owner to ensure the dog is under control. That may be a rule to consider.

Chair Hirner pointed out that the last time something was done to the rink, the community came together to complete the project, which helped keep costs down. He thought the same thing could be done again, and some additional things could be done with the money saved. The Park and Recreation Director noted that the Staff is working on the volunteer-led effort and is currently working with a painting company to see how volunteers could lead the bulk of the effort. He added that the church across the street is willing to help, as are other community members. Commissioner Sylvester reminded that primer should be used along with the painting, which may not have been done the last time.

Chair Hirner noted that the timing of the project could leave little time to open the dog area before it must be closed for the ice rink. Park and Recreation Director Czech stated that, depending on timing, there could be a fall opening of the pilot, or the materials could be purchased this year and the pilot officially open in the spring. Chair Hirner stated it would be great to get the pilot going this year, so that feedback could be received to fix for next year. He noted that the Commission should aim to reach a decision in July. The Commission would look at the rink during the June tours.

D. Memorial Bench, Sponsorships, and Donations Program

Park and Recreation Director Czech presented on the item as found in the Agenda Packet. He shared examples of the SeeMyLegacy software.

Commissioner Stern asked how the bench program is currently run. Park and Recreation Director Czech stated that currently, there is no program. Commissioner Stern asked about a specific bench on the trail before Freeman Park. He added that there is a plaque bearing someone's name. Park and Recreation Director Czech noted he was not sure and would take a look at the bench. He stated that the process for putting a memorial bench out now is not good. People will call, and then that goes to the Commission. The cost of the concrete pad needs to be figured out; the bench costs about \$1,000. He shared that there is a lot of back-and-forth. It was discussed by the Commission to have a more formal process with baseline pricing already established.

Commissioner Stern asked how much of the cost is to cover the costs of putting the bench in. Park and Recreation Director Czech shared that the program's intent is to cover costs.

Chair Hirner asked how much of the money that a person pays for the donation goes to SeeMyLegacy. He stated that when donating online, there are usually credit card fees associated with the donation. Park and Recreation Director Czech stated that the City would be responsible for the credit card fees. He stated that the City pays the annual subscription fee, so no percentage goes back to the company.

Chair Hirner stated that the software does everything. He asked who would be called if a person is using the software and there is a problem. Park and Recreation Director Czech shared that the City's information would be on the website. Still, the City would have a dedicated customer service representative if the issue was outside of the City's control.

Chair Hirner noted that he likes the software because it is well organized. He asked whether there is a project component to the software in which the company sends the required materials to the City. Park and Recreation Director Czech explained that the City would receive an email about a bench or other item being ordered and would go through the City's vendor to order the materials. He added that there would still need to be contact with the person. The software serves as a platform for gathering all the information.

Chair Hirner asked if other cities have been happy with the software. Park and Recreation Director Czech stated that other cities that utilize the software have great things to say, and most have seen an increase in overall sponsorship as well, by having an accessible platform.

Chair Hirner asked who sets up how the page looks. Park and Recreation Director Czech shared that, if the City is to proceed, a customer service representative would undergo orientation and have a website set up with the Staff. The company would set up the website with guidance from the Staff's goals. Chair Hirner asked whether the City would have someone in IT handle the website after the initial setup, or the Staff. Park and Recreation Director Czech noted that he would learn how to add content to the website. Chair Hirner stated that there would be other costs associated with maintaining the website that are not always considered. Park and Recreation Director Czech stated that a lot of time is spent on the current donation process, and this software would provide cost savings.

Commissioner Sylvester stated that she loves the software and it was a good find. Chair Hirner shared that the software is a good choice and reasonably priced. Park and Recreation Director Czech explained that, since it's only a one-year commitment, the City could always do something different next year.

Sylvester moved to recommend approval of the SeeMyLegacy software to the City Council. Bahneman seconded the motion. Motion carried 4-0.

5. REPORTS / UPDATES

A. City Council

Councilmember Sanschagrín gave a brief overview of recent Council discussion and actions.

B. Staff

i. Parks Unplugged Event Reminder

Park and Recreation Director provided an update on the upcoming events, including the tree planting on May 21. He stated that many questions are coming in about the trees coming down, and that those trees are dead or dying due to the emerald ash borer, with more removals planned at Freeman Park in the future. He added that on May 27, there would be a Parks Unplugged at Camp Fire Minnesota.

ii. SCEC Task Force Update

Park and Recreation Director stated that a Task Force is in place, with a kick-off meeting on May 20. The group has a wide range of experiences and perspectives. He added that Commissioner Sylvester is the Parks Commission representative and will provide information. He noted that the intent is to provide the public with information along the way. He shared that a purpose statement was developed with the consultant: The Task Force serves in an advisory capacity to provide community-based insight and feedback that supports the evaluation of current operations and the development of practical, financially realistic recommendations to increase utilization and revenue at the SCEC.

Park and Recreation Director noted that things are very busy, especially with sports up and running.

C. Commission

Commissioner Sylvester asked where the Commission is meeting for the June 23 meeting. Park and Recreation Director Czech shared that he would send out information. Generally, the Commission starts at 6:00 p.m. to take advantage of extra daylight. He stated that tours would be at Freeman and Cathcart. The Commission would start at Freeman Park at 6:00 p.m. He noted that some materials would also be prepared to guide the meeting. He added that the tours are open to the public as well. He noted that the tours would be good for upcoming projects. Chair Hirner shared that, in only going to Cathcart and Freeman, the Commission should also visit the other parks to identify any needs there. The City has been good if given a list of things to fix to get it done. The Commission praised the Public Works Staff for all that they do.

7. ADJOURN

Stern moved to adjourn the Park Commission Meeting of May 19, 2026, at 8:52 p.m. Bahneman seconded the motion. Motion carried 4-0.



Park Commission Item 4.A.

Title/Subject: Freeman Park Tour
Meeting Date: June 30, 2026
Prepared By: Mitchell Czech, Park/Rec Director

Attachments

1. 2026 Park Tours Maintenance Items

Background

The Park Commission will tour Freeman Park, starting at Eddy Station. The intent of this tour is to give Commission members a look at park conditions, recent improvements, upcoming projects, and future needs. A copy of the park maintenance items noted during the 2024 park tours and 2025 self-guided park tours are attached for reference (completed items have been removed). Key considerations for the Freeman Park tour include:

1. Upcoming Capital Improvement Projects:

1. Freeman Park North Playground Replacement (2027): \$350,000 estimated budget
2. Volleyball Court Renovation (2033): \$18,000 estimated budget
3. Picnic Shelter Replacement (2034): \$80,000 estimated budget

2. Memorial Bench Locations: With the recent approval of SeeMyLegacy, Commission members should highlight areas where memorial benches would add value to park visitors.

3. Vegetation Management: With the recent adoption of the City Vegetation Management Plan, Freeman Park has key components for the Commission to be aware of.

1. Emerald Ash Borer: Many dead and dying trees have been removed from Freeman Park since the last park tours.
2. Buckthorn: Management of Buckthorn within the Freeman Park woods has been an ongoing effort by the City.
3. Pollinator Gardens: Identify locations for potential future pollinator gardens to be installed.

Action Requested

No formal action is required.

2026 Park Maintenance Items

Budgetary Needs: 1=cost effective, general maintenance practice, 5= a long term, capital improvement project
(budgetary needs are an estimate of staff time & materials and may change as fix & needs are investigated)

<u>Park Name</u>	<u>Park Location</u>	<u>Note</u>	<u>Category</u>	<u>Budgetary Needs</u>	<u>Current Status</u>	<u>Notes</u>
Badger Park	Park Shelter	Add bike racks	Purchase	4	In Progress	Plan to be installed Summer/Fall 2026
Badger Park	Park Shelter	Add signage of "no bikes in shelter"	Purchase	3	In Progress	Signage to be ordered in 2026
Badger Park	Wooded Area	Clean garbage	General Maintenance	1	Routine Maintenance	Completed weekly
Cathcart Park	Baseball Field	Fench along Church Road is bent	General Maintenance	2		
Cathcart Park	Hockey Rink	Paint boards: idea to collaborate with volunteer groups to complete painting was discussed	Contracted Service	4	In Progress	Damaged boards will be replaced in 2026 as part of hockey board repairs in CIP. Organizing volunteer event to paint.
Cathcart Park	Hockey Rink	Replace portions of chain link fence above boards	Contracted Service	3	In Progress	Will be replaced in 2026 as part of hockey board repairs in CIP
Cathcart Park	Playground	Remove weeds in swing area	General Maintenance	1	Routine Maintenance	Weeding completed every few weeks
Cathcart Park	Tennis Court	Fix cracked surface	Contracted Service	4	In Progress	Resurface scheduled for 2026
Cathcart Park	Tennis Court	Replace signs on entrances	Purchase	3	In Progress	Signage to be ordered in 2026
Cathcart Park	Tennis Court	Paint and adjust tennis backboard	Contracted Service	3	Future Project	
Cathcart Park	Basketball Court	Fix cracked surface	Contracted Service	4	Future Project	Court scheduled for repaement in 2028
Freeman Park	Community Gardens	Gap under the fence line	Purchase	3	Future Project	Will add soil to fill gap next season
Freeman Park	Eddy Station	Fix gap between concrete pads on south side of pavilion	Contracted Service	4	Future Project	Would likely involve pouring another cement pad in empty space
Freeman Park	Baseball/Softball Fields	Fix fence caps off/missing on chain-link fence posts	General Maintenance	1	Routine Maintenance	Completed every spring
Freeman Park	Baseball/Softball Fields	Correct drainage behind field 5 that runs to the creek	Contracted Service	5	Future Project	
Freeman Park	Baseball/Softball Fields	Replace field signs (current ones are faded and hard to read)	Purchase	3	In Progress	Signage to be ordered in 2026
Freeman Park	North Playground	Clear rocks on pad leading into playground - concerns regarding accessibility	General Maintenance	1	Routine Maintenance	Completed every few days during the warmer months.
Freeman Park	North Playground	Replace rocks on surface area with rubber or wood chips	General Maintenance	3	Future Project	Playground replacement is in 2027 CIP. Rocks would be addressed during project
Freeman Park	Soccer Field	Regrade uneven playing fields	Contracted Service	5	Future Project	Suggestion to consider replanting with a Kentucky blue grass/turf type tall fescue was made if a project took place
Freeman Park	Soccer Field	Remove dead trees behind field 6 - concerns regarding Emerald Ash Borer	Trees	4	In Progress	Ash tree removal is underway and will continue for the foreseeable future.
Freeman Park	Soccer Field	Install fence in northwest corner to prevent balls from going to Smithtown Ponds	Purchase	4	Future Project	
Freeman Park	Trails	Correct/rebuild trails that flood in woods	Contracted Service	5	Future Project	
Freeman Park	Trails	Enforce off-leash dog ordinance. Add signage?	Purchase	3	In Progress/ Ongoing	Temporary signage was placed in summer of 2025. Will remain an ongoing effort
Freeman Park	Volleyball	Remove weeds	General Maintenance	1	Routine Maintenance	Completed every few weeks
Freeman Park	South Playground	Refresh woodchips	General Maintenance	3	Routine Maintenance	Done bi-annually
Freeman Park	Field 3 Batting Cage	Correct posts that are starting to lean	General Maintenance	2	Future Project	
Freeman Park	Baseball Fields 1,2,3	Chain link fence needed between ends of batting cages by field 1	Purchase	4	Future Project	

Freeman Park	Organics Collection	Brush and plant debris behind dumpster	General Maintenance	1	Routine Maintenance	Suggestion: add signage on how to get combination for lock to use bin (must register for program, info on City website)
Freeman Park	Whole Park	Lost & found items throughout park	General Maintenance	1	Routine Maintenance	Suggestion: Signage on where to turn in. Public works picks up items during rounds throughout the day and brings to Public Works. Park visitors generally call City Hall or Parks, and we work with PW to locate items.
Gideon Glen	Whole Park	Signage is damaged & dirty and should be upgraded	Purchase	2	Future Project	Scheduled for replacement in 2029
Gideon Glen	Whole Park	Dead trees noted in wooded areas.	General Maintenance	2	In Progress	Dead tree removals throughout City ongoing
Manor Park	Pond	Investigate solar lighting option for rink use	Purchase	5	Future Project	
Manor Park	Tennis Court	Net repair, weeds on court, restripe lines	Contracted Service	3	Future Project	Court slated for resurface in 2028
Silverwood Park	Picnic Shelter	Add signage directing to restrooms	Purchase	3	In Progress	Signage to be ordered in 2026
Silverwood Park	Basketball Court	Damage to court - potential trip hazards	Resurface	4	Future Project	Renovation scheduled for 2033
Silverwood Park	Pond	Remove buckthorn	General Maintenance	3	Ongoing	Removed buckthorn in spring/summer of 2025. Will remain an ongoing effort. Parter w/ Sentence to Serve.
Silverwood Park	Well Station	Monitor and correct retaining wall - may be leaning	General Maintenance	4	Future Project	Needs to be replaced and redesigned to prevent from jumping onto the well house roof
Southshore Park	Entire park	Remove & replace dead trees as necessary	Trees	4	In Progress	
Southshore Park	Community Gardens	Add signage to deter "dog park" use	Purchase	3	In Progress	Signage to be ordered in 2026
Southshore Park	Community Gardens	Gap in the fence at the gate	Purchase	3	Future Project	Park Renovation scheduled for 2030
Southshore Park	Parking Lot	Water drainage issues - pooling on south end of the lot	Lot reconstruction	5	Future Project	Park Renovation scheduled for 2030



Park Commission Item 4.B.

Title/Subject: Cathcart Park Tour
Meeting Date: June 30, 2026
Prepared By: Mitchell Czech, Park/Rec Director

Attachments

1. 2026 Park Tours Maintenance Items

Background

At the conclusion of the Freeman Park tour, the Park Commission will tour Cathcart Park, beginning at approximately 7:15pm. The intent of this tour is to give Commission members a look at park conditions, recent improvements, upcoming projects, and future needs. A copy of the park maintenance items noted during the 2024 park tours and 2025 self-guided park tours are attached for reference (completed items have been removed). Key considerations for the Cathcart Park tour include:

1. Upcoming Capital Improvement Projects:

1. Off-Leash Dog Area - Rink Pilot (2026): \$4,500 budget
2. Tennis Court Resurfacing & Sign Replacement (2026): \$18,000 budget
3. Hockey Rink Board Repairs (2026): \$20,000 budget
4. Basketball Court Replacement (2028): \$50,000 estimated budget
5. Bituminous Trail Repair (2028): \$25,000 estimated budget
6. Playground Replacement (2029): \$350,000 estimated budget

2. **Memorial Bench Locations:** With the recent approval of SeeMyLegacy, Commission members should highlight areas where memorial benches would add value to park visitors.

3. **Vegetation Management:** With the recent adoption of the City Vegetation Management Plan, the Commission should be aware of potential pollinator garden locations for future installation within Cathcart Park.

During the Cathcart Park tour, the Commission will evaluate and discuss the Tennis Court Resurfacing project. A separate item is attached for this discussion and request for action.

Action Requested

No formal action is required.

2026 Park Maintenance Items

Budgetary Needs: 1=cost effective, general maintenance practice, 5= a long term, capital improvement project
(budgetary needs are an estimate of staff time & materials and may change as fix & needs are investigated)

<u>Park Name</u>	<u>Park Location</u>	<u>Note</u>	<u>Category</u>	<u>Budgetary Needs</u>	<u>Current Status</u>	<u>Notes</u>
Badger Park	Park Shelter	Add bike racks	Purchase	4	In Progress	Plan to be installed Summer/Fall 2026
Badger Park	Park Shelter	Add signage of "no bikes in shelter"	Purchase	3	In Progress	Signage to be ordered in 2026
Badger Park	Wooded Area	Clean garbage	General Maintenance	1	Routine Maintenance	Completed weekly
Cathcart Park	Baseball Field	Fench along Church Road is bent	General Maintenance	2		
Cathcart Park	Hockey Rink	Paint boards: idea to collaborate with volunteer groups to complete painting was discussed	Contracted Service	4	In Progress	Damaged boards will be replaced in 2026 as part of hockey board repairs in CIP. Organizing volunteer event to paint.
Cathcart Park	Hockey Rink	Replace portions of chain link fence above boards	Contracted Service	3	In Progress	Will be replaced in 2026 as part of hockey board repairs in CIP
Cathcart Park	Playground	Remove weeds in swing area	General Maintenance	1	Routine Maintenance	Weeding completed every few weeks
Cathcart Park	Tennis Court	Fix cracked surface	Contracted Service	4	In Progress	Resurface scheduled for 2026
Cathcart Park	Tennis Court	Replace signs on entrances	Purchase	3	In Progress	Signage to be ordered in 2026
Cathcart Park	Tennis Court	Paint and adjust tennis backboard	Contracted Service	3	Future Project	
Cathcart Park	Basketball Court	Fix cracked surface	Contracted Service	4	Future Project	Court scheduled for repaement in 2028
Freeman Park	Community Gardens	Gap under the fence line	Purchase	3	Future Project	Will add soil to fill gap next season
Freeman Park	Eddy Station	Fix gap between concrete pads on south side of pavilion	Contracted Service	4	Future Project	Would likely involve pouring another cement pad in empty space
Freeman Park	Baseball/Softball Fields	Fix fence caps off/missing on chain-link fence posts	General Maintenance	1	Routine Maintenance	Completed every spring
Freeman Park	Baseball/Softball Fields	Correct drainage behind field 5 that runs to the creek	Contracted Service	5	Future Project	
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Freeman Park	Soccer Field	Remove dead trees behind field 6 - concerns regarding Emerald Ash Borer	Trees	4	In Progress	Ash tree removal is underway and will continue for the foreseeable future.
Freeman Park	Soccer Field	Install fence in northwest corner to prevent balls from going to Smithtown Ponds	Purchase	4	Future Project	
Freeman Park	Trails	Correct/rebuild trails that flood in woods	Contracted Service	5	Future Project	
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Freeman Park	Organics Collection	Brush and plant debris behind dumpster	General Maintenance	1	Routine Maintenance	Suggestion: add signage on how to get combination for lock to use bin (must register for program, info on City website)
Freeman Park	Whole Park	Lost & found items throughout park	General Maintenance	1	Routine Maintenance	Suggestion: Signage on where to turn in. Public works picks up items during rounds throughout the day and brings to Public Works. Park visitors generally call City Hall or Parks, and we work with PW to locate items.
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Silverwood Park	Well Station	Monitor and correct retaining wall - may be leaning	General Maintenance	4	Future Project	Needs to be replaced and redesigned to prevent from jumping onto the well house roof
Southshore Park	Entire park	Remove & replace dead trees as necessary	Trees	4	In Progress	
Southshore Park	Community Gardens	Add signage to deter "dog park" use	Purchase	3	In Progress	Signage to be ordered in 2026
Southshore Park	Community Gardens	Gap in the fence at the gate	Purchase	3	Future Project	Park Renovation scheduled for 2030
Southshore Park	Parking Lot	Water drainage issues - pooling on south end of the lot	Lot reconstruction	5	Future Project	Park Renovation scheduled for 2030



Park Commission Item 4.B.i.

Title/Subject: Cathcart Park Tennis Court Resurfacing

Meeting Date: June 30, 2026

Prepared By: Mitchell Czech, Park/Rec Director

Attachments

1. ATE Recreation Proposal
2. C & H Sport Surfaces, INC Proposal
3. Pro Track Proposal
4. Tennis West Proposal
5. May 19, 2026 Park Commission Memo

Background

During the May 19, 2026 Park Commission Meeting, the Commission discussed the Cathcart Park Tennis Court Resurfacing project. Staff received quotes and varying opinions from potential vendors regarding the condition of the courts and how to proceed. A copy of the memo from the May 19, 2026 Park Commission Meeting is attached for reference. The Commission motioned to postpone making a recommendation until a site assessment is conducted by the Commission during park tours.

Since the last discussion, staff received additional information on questions the Commission had regarding a resurfacing of the tennis court. Additional information is provided below.

- **SportMaster Pro Cushion System vs. Acrylic Resurfacing:** The Pro Cushion system is much more extensive than a traditional acrylic resurface. The cushioned system can dent easily and require repair. The estimated lifespan for a cushioned court is the same as standard surfacing products. It is not recommended to install a cushioned court system at public courts.
- **Crack Repair for Significant Cracks:** The vendor would fill with a patch binder material, allow for proper cure time, and then sand down the area to level. Without a full reconstruction, the area may not be perfectly level, but will be more playable than its current state.
- **One Coat vs. Two Coats of Acrylic Resurfacer:** Per manufacturer recommendations, only one coat of acrylic resurfacer is needed. Two coats are recommended for a very faded court or a brand-new asphalt or concrete surface. One coat is cost-effective and will hide the repairs while creating a good foundation for the color.

Action Requested

Depending on the Park Commission's assessment of the tennis court, there are two options to proceed.

Option 1: Move forward with one of the quotes and recommend approval to the City Council.

Staff would recommend moving forward with the quote provided by ATE Recreation for the amount of \$15,894.60.

- A motion to recommend approval of the quote from ATE Recreation in the amount of \$15,894.60 to the City Council for the resurfacing of the Cathcart Park Tennis Court.

Option 2: Postpone the 2026 project of resurfacing of the Cathcart Tennis Court and evaluate future options. This option would likely involve adjusting the CIP to incorporate a full replacement in the near future.

- A motion to postpone the 2026 project of resurfacing of the Cathcart Park Tennis Court.

PREPARED BY**Chris Her**

ATE Recreation

(763) 447-8666

chris@aterecreation.com

125 Woodland Rd suite #154, Delano, MN 55328, USA

PREPARED FOR**Mitchell Czech**

City of Shorewood

(952) 960-7925

mczech@shorewoodmn.gov

5735 Country Club Rd, Shorewood, MN 55331

PROPOSAL DETAILS**Cathcart Park**

26655 W 62nd St, Excelsior, MN 55331

Resurfacing one tennis court at Cathcart Park using SportMaster surfacing products.

Alternate option is provided to have the basketball court resurfaced.

DESCRIPTION	QTY	UNIT PRICE	TOTAL
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Tennis Resurfacing	7,200 Square Feet	\$2.21	\$15,894.60
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Prior to resurfacing court will be pressure washed to remove dirt and debris.

570 lineal ft. of 1/4" wide cracks will be filled with an elastomeric crack sealant where possible, where not possible the cracks will be filled with an acrylic patch binder mix.

246 square ft. of low spots to be filled with an acrylic patch binder mix, and smoothed.

Resurfacing includes one coat of acrylic resurfacer, two coats of color, one set of 2" wide white tennis court lines, and one set of 1.5" wide alternate colored pickleball court lines overlaid.

Owner to provide water onsite.

Basketball Resurfacing Options

\$0.00

Please select 0 - 1 options

Review and select an option for Basketball Resurfacing.

☐ Basketball Resurfacing while Tennis Court Resurfacing	2,450 Square Feet	\$2.77	\$6,794.71
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Work to be completed during Tennis Court Resurfacing.

Prior to resurfacing court will be pressure washed to remove dirt and debris.

257 lineal ft. of 1/4" wide cracks will be filled with an elastomeric crack sealant where possible, where not possible the cracks will be filled with an acrylic patch binder mix. 10 lineal ft. of divits measuring 8"x8" will be filled with an acrylic patch binder mix.

10 square ft. of low spots to be filled with an acrylic patch binder mix, and smoothed.

Resurfacing includes one coat of acrylic resurfacer, two coats of color, one set of 2" wide white basketball court lines.

Owner to provide water onsite.

☐ Basketball Resurfacing	2,450 Square Feet	\$4.11	\$10,063.21
---	-------------------	--------	-------------

Prior to resurfacing court will be pressure washed to remove dirt and debris.

257 lineal ft. of 1/4" wide cracks will be filled with an elastomeric crack sealant where possible, where not possible the cracks will be filled with an acrylic patch binder mix. 10 lineal ft. of divits measuring 8"x8" will be filled with an acrylic patch binder mix.

10 square ft. of low spots to be filled with an acrylic patch binder mix, and smoothed.

Resurfacing includes one coat of acrylic resurfacer, two coats of color, one set of 2" wide white basketball court lines.

Owner to provide water onsite.

	SUBTOTAL	\$15,894.60
	TAX	\$0.00
	TOTAL	\$15,894.60
PAYMENTS STARTING FROM \$186/month on  Acorn Learn More →		

PAYMENT SCHEDULE

Name	Amount
Deposit Invoice (30%)	\$4,768.38
Completion Invoice	\$11,126.22

Work to be done in 2026.

Payment due upon receipt of invoice. A finance charge of 1 1/2% per month (18% per year) will be charged on any balance over 30 days past invoice date, unless otherwise agreed upon in writing.

Deposit Invoice: Includes partial payment for materials to surface.

Completion Invoice: Includes the remaining balance for the completion of surfacing.

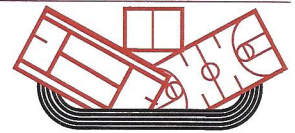
Proposed Work Does Not Include: Landscape Restoration, Irrigation Repair/Restoration, Private Utility Locates/Repairs, Sub-soil Corrections, Erosion Control, Towing Charges, Permits and Fees, Multiple Mobilizations, Surveying or any Unforeseen Conditions, Guarantee on drainage or ponding of water on lots with less than 1% slope.

The above specifications, costs, and terms are hereby accepted.

MITCHELL CZECH

DATE

TIM CARLSON
2312 SEURER ST.
NEW MARKET, MN 55054
PHONE: 952-461-5678
FAX: 952-461-5679



Quality and Dependability

April 29, 2026

Mitchell Czech, CPRP
Parks and Recreation Director
5755 Country Club Rd.
Shorewood, MN 55331
Email: mczech@ci.shorewood.mn.us

RE: CATHCART TENNIS COURT AND BASKETBALL COURT REPAIR/RESURFACING

Mitchell,
Thank you for contacting C & H Sport Surfaces, Inc. regarding your court facility. We have been in the Tennis Court, Running Track, Basketball and Pickleball Court industry for over 55 years and we pride ourselves on quality workmanship and dependable service. We use the highest quality, 100% Acrylic surfacing products for longer lasting and stronger playing surfaces. C & H Sport Surfaces, Inc. is a member of the BBB, USTA and MASMS.

REPAIR/RESURFACING PROCESS TO INCLUDE:

- Power spray/hydro wash entire court surface to remove loose materials, dirt and debris that may have accumulated over the years. Power washing enhances the bonding of the new surface application.
- Scrape and high pressure blow surface of remaining loose materials down to a solid substrate.
- Clean cracks of loose materials, dirt and weeds.
- Fill top ½" of cracks and blend to surface using acrylic crack filler, mixed and applied according to the manufacture specifications. Use foam backer-rod or sand in base of cracks where necessary.
- Prime necessary areas to enhance bonding of new surface application.
- Apply 2, black sand filled, 100% Acrylic Resurfacer filler coats over the entire court surface. Apply according to the manufacturer specifications.
- Apply 2, textured, acrylic color coats over the entire court surface according to the manufacturer's specifications. Color to be all dark green.
- Upon curing, apply 1 set of 2", regulation, white tennis playing lines according to USTA layout specifications.
- Apply 1 set of 2", light blue, regulation, pickleball playing lines according to USAPA layout specifications.
- Apply line primer prior to the application of the line paint to provide a crisper playing line.
- Apply 2", white, basketball playing lines as are on existing court.
- Site cleanup.

Total cost to complete this project for 1 tennis court including playing lines for tennis and pickleball.....\$ 11,995.00
Total cost to complete this project to 1 basketball court including basketball playing lines.....\$ 9,985.00

*QUOTE DOES NOT INCLUDE PATCHING OF LOW AREAS THAT MAY HOLD WATER.

*A pressured water source will be needed near project location.

*No warranty

*Sprinkler system near project location must be turned off.

*Use of SportMaster products.

C & H Sport Surfaces, Inc. is fully insured for your project, and will issue a certificate of insurance upon request

If you have any questions, please contact Tim at 952-461-5678.

Thank you,

Tim S. Carlson
C & H Sport Surfaces, Inc.

Acceptance of Proposal: The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified above. Payment is to be made within 30 days of project completion date. An interest rate of 15% will be added to all accounts that exceed the 30 day project completion date. Any collection fees due to nonpayment are to be paid by the customer. Cracks are not a warranty item. Upon acceptance, the surface may be played on.

Date: / / Authorized Signature: _____

A signed contract or PO# is required to schedule this project. I have read and understand the Terms and Conditions on page 2 of this contract.

NOTE: We reserve the right to withdraw this proposal if not accepted within 15 days.

• TENNIS COURTS • PICKLE BALL COURTS • RUNNING TRACKS • BASKETBALL COURTS • SNOWPLOWING • 10 U LINES •

• email: chsportsurfaces@mchsi.com • www.chsportsurfaces.com •

C & H SPORT SURFACES, INC.

TERMS AND CONDITIONS: (upon acceptance of the proposal become binding to the contract, (PLEASE INITIAL BELOW).

- 1) **PRICING:** The prices set forth herein are based upon current prices and may be subject to change.
- 2) **CHANGE ORDERS:** An additional charge may be made to purchases for any material or labor additional to that specified herein necessary to make a complete installation in a workmanlike manner.
- 3) **SCHEDULING OF PROJECTS:** Any start or completion dates, written or verbal, are only approximate dates and should not be considered as exact start and completion dates due to the unpredictability of the weather that highly influences our work processes.
- 4) **SITE CONDITIONS:** Obstructions of any form that may interfere with the installation shall be moved by Purchaser/Owner prior to commencing work. This contract does not contemplate the encountering of rock, swampy conditions, boulders, concrete, wood, etc. Should any of these conditions be encountered, Purchaser/Owner shall pay the actual cost of the additional work caused thereby, unless stated in this proposal.
- 5) **JOB DELAYS:** When work is started by C & H Sport Surfaces, Inc. under this contract, work may be continued to completion without interruption, including, without limitations, interruptions caused by other contractors or changes in the plans of the Purchaser. In the event that C & H Sport Surfaces, Inc. is required to withdraw from work after starting, Purchaser/Owner agrees to pay charges covering the actual expenses incurred. It is understood that when C & H Sport Surfaces, Inc.'s crew reports to the job site, this constitutes starting work.
C & H Sport Surfaces, Inc. shall not be responsible for delays, defaults or damages occasioned by any causes beyond C & H Sport Surfaces, Inc.'s control, including, without limitations, governmental actions or orders, embargoes, strikes, lock-outs, fires and weather.
- 6) **UNDERGROUND OBSTRUCTIONS:** Before work is started, Purchaser/Owner is required to furnish C & H Sport Surfaces, Inc. with the location and character of all underground wires, pipes, sewers, conduits, obstructions, conditions, or restrictions of any nature which might interfere with or be damaged by C & H Sport Surfaces, Inc. in the course of the work or which might be the cause of injuries, or other damages. If the Purchaser/Owner fails to do so, or if any of the aforesaid are omitted from the information furnished to C & H Sport Surfaces, Inc., the Purchaser/Owner agrees to release, indemnify, hold harmless and defend C & H Sport Surfaces, Inc. from and against any and all liability, loss damages, fines and expenses caused thereby or from any claims, demands, or suits based thereon. Excludes property surveys, soil tests or removal of spoils from postholes offsite.
- 7) **WARRANTY:** (If included in proposal) All materials used hereunder are guaranteed for a period of one or two years from manufacturer's defects under normal intended use and shall be fenced in. In the event of any material failure, it will be repaired at labor costs only. The products used are guaranteed with respect to uniformity and quality. This warranty does not cover any form of surface cracking or re-cracking of filled or repaired cracks or control joints. In no event shall C & H Sport Surfaces, Inc. be liable for any consequential damages. There are no warranties which extend beyond the description of the face hereof, unless stated in the proposal.
- 8) **PATCHING:** of low areas may not completely eliminate the ponding of water when resurfacing of older asphalt or concrete playing surfaces since acceptable or original drainage specifications may no longer exist.
- 9) **MEASUREMENTS:** refer to surface coatings and are based on flat asphalt playing surface dimensions inside from fence to fence. Additional asphalt on the outside the fence is not included and may be colored at additional costs. All line measurements are measured from existing posts/standards.
- 10) **BUILDING PERMITS:** Permits if needed, including the payment of fees therefore shall be the sole responsibility of Purchaser/Owner.
- 11) **BONDS, ADDITIONAL INSURANCES AND CERTIFICATES OF INSURANCE:** may be issued upon request. For additional coverages or amounts of coverages, additional charges will be added to the contract if necessary.
- 12) **WATER SOURCE:** Access to a pressured water source is required at or near project location at no cost to C & H Sport Surfaces Inc.
- 13) **PREVAILING WAGES:** This contract does not include prevailing wages unless "Noted" on page 1 of contract.
- 14) **PAYMENT:** Payment shall be net cash upon receipt of invoice with 18% annual interest charges on accounts past 30 days. All accounts are payable in United State funds, free of exchange, collection or other charges. C & H Sport Surfaces, Inc. reserves the right to lien the owner of the property if timely payment is not received. Should the buyer default in its obligation herein, the buyer shall, in addition to other obligations herein, be liable to C & H Sport Surfaces, Inc. for all costs of collection including reasonable attorney's fees.
- 15) **THE PURCHASER/OWNER:** shall provide and maintain necessary fences, temporary enclosures and barricades to adequately protect the project from persons and animals not involved with the contracted work, unless stated in the proposal.
- 16) **SALE TERMS:** The above and foregoing terms and conditions are the final expression of the terms and conditions of this contract, and are intended as a complete and exhaustive statement of the agreement. Modifications or change shall only be permitted by a signed writing between the Purchaser and C & H Sport Surfaces, Inc. This contract shall not be assigned by Purchaser, in whole or in part, without the written consent of C & H Sport Surfaces, Inc. and shall be binding upon the successors, administrators, executors or assigns of the parties hereto. Waiver of any default shall not be considered as a waiver of any subsequent default. No conditions, terms, agreements, or stipulations other than those stated Herein shall be binding on C & H Sport Surfaces, Inc. C & H Sport Surfaces, Inc. can terminate this contract at any time for any reason.
- 17) **LAW:** This contract is subject to all applicable laws, regulations and ordinances of any federal, state or local governmental authority or agency.
- 18) **SURFACE INSPECTION:** During the physical inspection, it may be difficult to determine how a surface will respond to power washing/hydrowashing. While power washing, bubbling or peeling may occur. If bubbling or peeling occurs, scraping of the surface, down to a solid substrate may be necessary. If extensive or excessive surface bubbling, peeling and/or a solid substrate cannot be found, other options will need to be explored, most likely adding significant additional costs and time to complete the project.

INITIAL AND RETURN COPY WITH SIGNED CONTRACT

PROJECT PROPOSAL

Cathcart Park Project
Shorewood, MN



PROPOSED SYSTEM

OPTION #1: COLOR COAT TENNIS COURT

Install NOVA Sports Color Coating System to one (1) tennis court. Areas needed will be patched and cracks filled.

Note: No guarantee that all negative drainage/low lying areas can be eliminated.

OPTION #2: CRACK REPAIR SYSTEM

Install 1,340 LF of Crack Repair System with a 5-year warranty.

OPTION #3: PICKELBALL GAME LINES

Stripe pickleball game lines. Per Court Striped.

OPTION #4: COLOR COAT BASKETBALL COURT

Install NOVA Sports Color Coating System to one (1) basketball court. Areas needed will be patched and cracks filled.

Note: No guarantee that all negative drainage/low lying areas can be eliminated.

OPTION #5: CRACK REPAIR SYSTEM

Install 494 LF of Crack Repair System with a 5-year warranty.



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PART 1: GENERAL

- Pro Track and Tennis, Inc. ("PTT") shall furnish all labor, materials, tools, and equipment necessary for the installation of the sport surfacing system.
- Game lines will be laid out in accordance with the United States Tennis Association (USTA) regulations.

Governing Bodies

Codes and standards shall follow the current guidelines set forth by the United States Tennis Association (USTA) and the American Sports Builders Association (ASBA). The USTA governs the specifications and layout for tennis and pickleball lines. The ASBA, a professional organization dedicated to promoting excellence in sports facility construction, provides industry-recognized construction standards for court building and resurfacing. All construction and surfacing shall adhere to these governing documents.

Submittals

PTT shall provide the following upon request:

1. Manufacturer's product specification sheet
2. One surface color sample
3. MSDS for each product used
4. Certificate verifying ASBA membership in good standing

Concealed Conditions

The Owner represents that the underlying court surface and related areas are suitable for resurfacing. If concealed or unknown conditions are encountered that differ materially from those normally expected, PTT will



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notify the Owner, and any additional work needed will be handled through mutual agreement and a change order.

PART 2: OWNER'S PRECONSTRUCTION RESPONSIBILITIES

2.01 Apparatus Removal

- All athletic and site equipment must be removed or relocated out of the work zone. This includes but is not limited to nets, benches, bleachers, divider nets, and any other movable objects.

2.02 Groundskeeping

- Vegetation must be treated—all edges of surface areas, including cracks, must be sprayed with an appropriate weed killer. Repeat as necessary to eliminate regrowth.
- Drainage issues should be resolved before work begins. This includes eliminating areas where water and dirt accumulate after rainfall.
- Caked dirt or debris must be removed thoroughly. Any areas with built-up grime may take days to dry properly before coating can begin.
- Sprinklers must be shut off at least four (4) days prior to arrival. Water should not spray on the court during the entire renovation process. Wind drift of irrigation should be accounted for.
- Grass surrounding the court must be mowed prior to PTT's arrival to reduce airborne debris during the coating process.
- Absolutely no fertilizer is to be used near the court prior to resurfacing. Fertilizer can cause staining, discoloration, and chemical damage to acrylic coatings. Even trace amounts can lead to



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permanent surface blemishes. The use of fertilizer in adjacent areas will void sections of warranty.

- A water source must be available within 100 feet of the work area.

2.03 Security

- The Owner is solely responsible for securing the work area during the installation period.
- PTT strongly recommends notifying all staff and users of the facility—including gym classes, athletic teams, maintenance personnel, and the community—of the project timeline.
- Signage must be placed around the perimeter warning that the court is closed during renovation.
- All gates that are not required for contractor access should be locked.
- PTT shall not be held responsible for any damage caused by unauthorized entry or use of the court during the project. Trespassing during installation can permanently damage work in progress.

2.04 Permitting and Licensing

- Secure any necessary licenses, permits, approvals or other required authorizations for the design, construction and certification of the Project.

PART 3: PRODUCTS

3.01 Color Coating Application



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- The acrylic color coating system shall be the NOVA Sports 100% acrylic coating system designed specifically for asphalt and concrete sport court applications.
- Silica sand shall be added to the coatings for the desired speed of play.
- Unless otherwise specified by the Owner, speed of play shall be "medium."

3.02 System Components

- **Vegetation Sterilant** – Roundup or equivalent to control vegetation in cracks and edges.
- **Crack Sealers** – NOVA Sports Crack Flex and acrylic patch binder, determined by lead technician based on crack type, surface temperature, and weather.
- **Patch Binder** – Acrylic patch binder for birdbaths, surface irregularities, and large thermo/structural cracks.
- **Primer** – NOVA concrete primer for any bare or newly poured concrete.
- **Acrylic Resurfacer** – NOVA acrylic resurfacer to level and unify surface before top coats.
- **Color Coating** – 100% acrylic NOVA color coating diluted with potable water and silica sand added.
- **Line Sharp** – Clear sealant applied to tape edges before line striping to prevent bleed-through.
- **Line Paint** – Textured 100% latex paint for all game lines.



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3.03 Materials

- All materials provided by PTT will substantially conform to materials stated herein. Notwithstanding the foregoing, products and materials may be substituted for equivalent products, as determined by PTT in its sole discretion.

PART 4: SYSTEM INSTALLATION PROCESS

4.01 Quality Assurance

- The Owner must designate a single point of contact for all communication throughout the project.
- A pre-construction meeting will be held on-site between the Owner's representative and the PTT lead technician. The full scope of work will be reviewed, and a production sheet must be signed by the Owner to confirm the meeting.
- Daily progress reports will be provided by the lead technician.
- A post-construction walk-through will be completed before demobilization. A final production sheet will be signed to verify project acceptance and allow the Owner to evaluate PTT's performance.

4.02 Vegetation and Cleaning

- Vegetation trimmed as necessary around court perimeter.
- Entire surface will be blown off using industrial high-pressure blowers.
- Areas needing further prep will be scrubbed with wire brushes.



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- Power washing performed with 4000 psi rotary surface cleaner to clean and scarify for optimal mechanical bonding.

4.03 Crack Sealing

- Cracks will be thoroughly cleaned with compressed air and water.
- Major cracks filled using a combination of sealers and patch binder.
- **Note:** Cracks are not guaranteed to remain closed. Only the Crack Repair System carries a warranty against crack reflection.

4.04 Low Spot Repair

- Birdbaths and irregularities will be filled with patch binder mix.
- Patched areas will be sanded for uniformity.
- **Note:** Not all low spots can be eliminated. Negative drainage and planarity issues are not corrected by this system.

4.05 Acrylic Resurfacer and Color Coating

- One coat of acrylic resurfacer with silica sand applied over the entire surface.
- Two coats of fortified acrylic color coating applied perpendicular to each other.
- Colors selected from available NOVA palette.
- Fortified mixture applied to high-traffic or water-prone areas.

4.06 Line Striping and Final Prep

- Game lines will be laid out using USTA specifications.
- Line sharp applied before painting to ensure clean lines.



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- Courts will be left “play ready.”
- All job-related debris removed. Excess materials taken off-site and recycled.

PART 5: WARRANTY

Limited Warranty Coverage

Pro Track and Tennis, Inc. ("PTT") warrants its labor and materials for a period of two (2) years from the date of completion. Any installed crack repair system (i.e. Armor or Riteway) includes a five (5) year warranty.

All work is warranted against peeling, chipping, and flaking under normal use for a period of two (2) years. Paint used for striping is warranted for two (2) years from the application date.

In the event of any claims arising under this Warranty, damages incurred by the customer shall be limited to such repairs to be performed by Pro Track and Tennis, Inc. as are necessary to remedy any defects.

Warranty Exclusions

This warranty excludes:

- Pre-existing substrate cracks, patches, or unevenness.



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- Reopened or expanding cracks.
- Peeling or bubbling from debris, vegetation, dirt, or customer neglect.
- The appearance of new cracks caused by the natural movement, shifting, or settling of the underlying slab or sub-base. Such movement is beyond the control of Pro Track and Tennis, Inc. and is considered a natural characteristic of concrete and asphalt surfaces subject to thermal expansion, contraction, and ground movement
- Damage, cracking, discoloration, or surface failure caused by underlying structural movement, improper drainage, tree roots, flooding, standing water, or any other environmental or geotechnical conditions beyond the control of PTT
- Issues caused by subsurface moisture or hydrostatic pressure.
- Delamination or other issues due to absence of a vapor barrier.
- Weather, drainage failures, structural movement, or soil conditions.

Hydrostatic Pressure & Moisture Disclaimer

Hydrostatic pressure occurs when trapped subsurface moisture rises and disrupts coatings. It is a natural, site-specific condition documented by industry experts and is not a defect in workmanship or materials.

In most cases, symptoms resolve with time and warm temperatures. Premature removal or repair may not be effective. PTT takes reasonable precautions, but moisture behavior post-installation is beyond our control.

Warranty Period

Coverage begins upon final completion and ends at the conclusion of the applicable term. No repairs extend the original warranty term.



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Transferability of Warranty

The warranty is transferable once during its term to a new owner upon written notice to PTT. No extensions or changes in terms apply upon transfer.

Events That Shall Void This Warranty

Warranty becomes void if:

- Claims are not submitted during the warranty period.
- Customer denies PTT access to inspect within 10 business days.
- Unauthorized modifications are made without PTT's written approval.
- If the surface is subjected to misuse, heavy equipment, vehicular traffic (unless designed for such use), or improper maintenance, including use of harsh chemicals or failure to clean and maintain the surface as recommended.
- Customer fails to pay in full.
- Customer refuses to pursue or assign product manufacturer warranties.

Miscellaneous

Unenforceable provisions will be severed or modified to remain enforceable.

No additional warranties apply beyond those stated. Implied warranties are limited to the warranty duration.



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PTT is not liable for incidental or consequential damages. Total liability is limited to the amount billed.

ADDITIONAL TERMS

Additional Payment Terms

PTT will not begin work until the agreed-upon down payment is received. If payment is delayed during the course of work, PTT reserves the right to pause the project until payment is brought current. Customer will be responsible for any reasonable costs incurred due to shutdown and restart of the project.

Limitations of Liability

PTT will not be responsible for any damage to areas outside the designated work zone or damages resulting from the acts of other contractors, vendors, or trades. PTT's maximum liability shall not exceed the amount billed for the work. PTT shall not be liable for indirect, incidental, or consequential damages.

Diligence and Unforeseen Events

PTT will perform the work in a timely and professional manner. However, delays due to weather, labor or material shortages, acts of God, or other unforeseen circumstances beyond our control will not constitute a breach of contract.

Claims and Disputes

Both parties agree to first attempt to resolve any disputes through good faith discussions. If unresolved, the dispute shall proceed to mediation. If mediation fails, either party may seek resolution through litigation in the



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jurisdiction where the property is located. Each party shall bear its own legal fees unless otherwise determined. This clause shall not limit either party's right to file lien claims as provided by law.

Liens

In the event Customer fails to make payments in accordance with this Proposal, PTT or any subcontractor or material supplier may have the right to place a lien on the Property in accordance with applicable law, in which event Customer shall be responsible for all costs associated with the filing of the lien, including attorneys' fees. After receipt of the final payment, PTT shall deliver a lien waiver to Customer. The making of the final payment shall constitute a waiver of all claims by Customer against PTT, except for claims made under the warranty as set forth herein.

Photograph Release

Customer grants PTT the right to take and use photographs of the work during and after completion for marketing and portfolio purposes. All photographs remain the property of PTT and may be used without additional permission.



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ACCEPTANCE OF PROPOSAL

Pro Track and Tennis, Inc. proposes to furnish all labor and materials in accordance with the specifications outlined for the total sum below:

Please initial the appropriate boxes below to designate acceptance of the following options.

☐

OPTION #1:

Color Coat One (1) Tennis Court

Twenty-five thousand, seven hundred dollars

\$25,700.00

☐

OPTION #2: Add to Option #1

Crack Repair System- 1,340 LF

Twenty-six thousand, eight hundred dollars

\$26,800.00

☐

OPTION #3: Add to Option #1

Pickleball Game Lines: Per Court Striped

Five hundred dollars Per Court Striped

\$500.00

☐

OPTION #4:

Color Coat One (1) Basketball Court

Twenty-one thousand, eight hundred dollars

\$21,800.00

☐

OPTION #5: Add to Option #4

Crack Repair System- 494 LF

Nine thousand, eight hundred eighty dollars

\$9,880.00

\$3,500.00 total discount if both projects done together.

Note: Prices are subject to surcharge due to market conditions. This proposal is valid for 60 days from April 15, 2026.



Pro Track and Tennis, Inc. A NE Corporation
800.498.4395 - www.protrackandtennis.com

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ref.0035c

Payment Terms:

- **40% down** due upon acceptance.
- **Balance** due upon completion and acceptance by the Owner.

By signing below, the Customer accepts this proposal and authorizes PTT to proceed with the work as outlined above.

_____ Signature		_____ Signature	
_____ Print	_____ Date	_____ Print	_____ Date
City of Shorewood, MN		Pro Track and Tennis, Inc.	

After signing, please return to Pro Track and Tennis, Inc.



Pro Track and Tennis, Inc. A NE Corporation
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Cathcart Park - City of Shorewood
Mitchell Czech
mczech@ci.shorewood.mn.us
c) 612-581-5853

Base Bid: Resurfacing and crack repair on (1) Tennis Court 60' x 120' @ 800 SY +/-

Surface Prep:

Mobilization/stage materials on site
Pressure wash all court surfaces
Owner to provide water source
Router out all existing cracks
Clean, treat, fill, and patch structural cracks with sand & CPB
Grind all cracks to smooth finish
Apply tack coat to all repaired cracks

Resurfacing Acrylic Surface System:

Apply (2) coat acrylic resurfacer to entire court surface.
Apply (2) coats textured color coat to entire court. Championship Green
Stripe (1) tennis court with 2" playing lines. White
Stripe (1) pickleball courts with 2" playing lines. Carolina Blue

Lump Sum \$ 15,920.00

Limitations:

Due to the nature of existing cracks their permanent repair cannot be guaranteed. Over time new cracks will appear due to the elements and the condition of the existing subsurface.

Terms:

Balance Due upon completion

Remit ACH Payments to:

*see attached for ACH Transfer Instructions

**Tennis West, LLC
PO Box 677
Hopkins, MN 55343**

Agreed By: Joe Finley, Tennis West, LLC

Accepted By: Mitchell Czech



Park Commission Item 4.B.

Title/Subject: Cathcart Tennis Court Resurfacing

Meeting Date: May 19, 2026

Prepared By: Mitchell Czech, Park/Rec Director

Attachments

1. Pro Track Proposal
2. ATE Recreation Proposal
3. C & H Sport Surfaces, INC Proposal

Background

On February 23, 2026 the City Council approved a Park System Master Plan. The approved plan includes a Capital Improvement Plan (CIP) for the next 10 years to address capital needs throughout the park system based on need, condition, and community feedback. The 2026 Parks CIP allocates \$18,000 for resurfacing the tennis court located at Cathcart Park, along with replacement of the sign at the court.

Staff requested quotes from seven different contractors that specialize in tennis court resurfacing and construction. A total of three quotes were received for the project. The quotes that were received are attached to this memo.

The Parks CIP includes \$50,000 in 2028 for full replacement of the basketball court at Cathcart Park. While contractors were on site to provide a quote for the tennis court resurfacing, staff also requested feedback on the condition of the basketball court and if a full replacement was needed, or if a resurface would suffice. Contractors provided a quote for resurfacing the basketball court as an alternative option within their proposal. Adding a resurfacing of the basketball court to the project in 2026 would greatly exceed the current budgeted CIP.

Staff received mixed feedback from contractors on the current condition of the tennis court. A summary of the feedback is included below.

- **Pro Track and Tennis, INC (\$25,700.00):** If the City goal is a completely perfect and level court, then full reconstruction with new asphalt or concrete would be the best long-term solution. That is really the only way to guarantee full planarity and eliminate all low spots. Pro Track and Tennis has repaired courts in much worse condition than Cathcart Park with very good results. During resurfacing, the low areas are improved and provide noticeably better playability. An option for a crack repair system is also available for \$26,800. If the City were to move forward with the crack repair system, there is a 5-year warranty on threaded cracks (does not apply to new cracks that may appear). Overall, the belief is that both courts still have life left in them. If the City is looking for a more budget-conscious option that will improve playability and extend the lifespan another 7-10 years, resurfacing and color coating would be a solid option. If perfection and full planarity are the priority, a full reconstruction would be the

recommended route.

- **ATE Recreation (\$15,896.60):** The number of low spots on the tennis court indicates the court is not dispersing the water correctly, which suggests a subgrade or drainage issue that will need to be addressed during court reconstruction. The existing cracks and low spots are not severe yet, and resurfacing now would fill them. Low spots and cracks will reappear within one to two years. An annual inspection with a follow-up crack filling service is recommended. If courts are resurfaced this year, ATE will conduct a free annual inspection next year and send a proposal if there are cracks to be filled. Recommended to begin fiscal planning for a court reconstruction in 5–7 years. The typical cost for an entire court reconstruction is about \$150k–\$200k. The City can contribute to the court's upkeep by keeping water, dirt, and debris off the court monthly. Having the neighborhood utilize a water remover has been effective in other communities.
- **C & H Sport Surfaces, INC (\$11,995.00):** Does not recommend resurfacing either the tennis court or basketball court. Recommended that the asphalt should be torn out, replaced, and colored for a safer and longer lasting playing surface. A quote to resurface was provided but **does not include patching of the low areas** that hold water.

The Park Commission is scheduled to conduct park tours for the June Park Commission Meeting. With the varying assessments of the courts, an option for the Commission would be to assess the court conditions during the tour and evaluate how to proceed.

Action Requested

The Commission has two options for moving forward with this project, and a motion for each option is provided below.

Option 1: Move forward with one of the quotes and recommend approval to the City Council. Staff would recommend moving forward with the quote provided by ATE Recreation for the amount of \$15,894.60.

- A motion to recommend approval of the quote from ATE Recreation in the amount of \$15,894.60 to the City Council for the resurfacing of the Cathcart Park Tennis Court.

Option 2: Postpone moving forward with the project until the Commission conducts a site visit during the scheduled park tours on June 23, 2026. Provided quotes may change after expiration, but the project could likely still be completed in the fall of 2026.

- A motion to postpone a decision on the Cathcart Park Tennis Court until a site assessment is conducted by the Commission during the park tours on June 23, 2026.